

Record of operational decision

Decision title:	Decision to fund £109,817.84, of Section 106 monies for “Education” (Primary) towards a Library and Sensory Room Extension at St Peters Primary School, Cherry Tree Close, Bromyard, HR7 4UY														
Date of decision:	11 January 2023														
Decision maker:	Director of Resources and Assurance														
Authority for delegated decision:	Economy and Environment scheme of delegation line 71 Corporate Centre Directorate Scheme of Delegation line 159 Children and Families Scheme of Delegation line 140 Cabinet decision dated 25 November 2021 - Section 106 Portfolio of Works - Delivery Proposals. Cabinet Report 25 November 2021 - Link														
Ward:	Bromyard Bringsty														
Consultation:	Direct consultation with School Business Manager, Donna Shearsmith (St Peter’s Primary School).														
Decision made:	Decision to fund £109,817.84, of Section 106 monies for “Education” (Primary) towards a Sensory room and Library Extension at St Peters Primary School, Cherry Tree Close, Bromyard, HR7 4UY.														
Reasons for decision:	<p>The Section 106 Contribution arises from one Section 106 legal agreement:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Planning Reference</th><th style="text-align: left;">GT / FIN Code</th><th style="text-align: left;">Original Contribution £</th><th style="text-align: left;">Expiry Date</th></tr> </thead> <tbody> <tr> <td>P140285/O</td><td>GT05 FIN1718</td><td>£109,817.84</td><td>13/06/2029</td></tr> <tr> <td colspan="4" style="text-align: right;">TOTAL £109,817.84</td></tr> </tbody> </table> <p>The decision to fund £109,817.84 will fully utilise the Section 106 Primary Contribution.</p> <p>From the Primary contribution there has been no expenditure to date.</p> <p>The project is a two single-story extensions to either side of main entrance to school building. The extensions will form a new Sensory Room and Library.</p> <p>With increasing numbers and the diverse needs of the children attending St. Peter’s Primary School these additional facilities are required. The Library project will provide a more suitable location and facility whilst utilising unused space. Books are currently stored in the corridors providing an unsuitable location for learning activities.</p> <p>The sensory room will also utilise unused space within St Peter’s Primary School. The school is seeing increasing numbers of pupils, especially in KS1, with a variety of conditions including but not limited to ADHA, autism and sensory associated conditions. These adversely affect their mental health</p>			Planning Reference	GT / FIN Code	Original Contribution £	Expiry Date	P140285/O	GT05 FIN1718	£109,817.84	13/06/2029	TOTAL £109,817.84			
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and wellbeing. A sensory room will provide a highly effective intervention for these pupils at the point of need and will have a lasting impact.

A full tender exercise has been completed in September 2022, with three contractors provides formal quotations for completion of the work:

Contractor	Tender Cost £
C J Bayliss (Hereford) Ltd	108,364.00
Bolts of Hereford	114,226.00
Owen Pell Ltd	155,449.93

A technical and arithmetical check was undertaken and no errors were found.

St Peter's Primary School would like to appoint C J Bayliss (Hereford) Ltd as the most cost effective solution.

Given the budget limitations a further value engineering exercise was carried out (Appendix A) providing savings of £4470.00. This has revised the overall costs including fees to a works total of £112,205.52.

St Peter's Primary School have agreed to provide £2,387.68 to make up the difference over the contribution amount available.

Planning consent for the Library and Sensory Room extension was granted on 17th February 2022 (application number: 220531) and included as Appendix B.

Responsibility for monitoring the project and managing expenditure within the total spend budget is to be with the Senior Project Manager.

Equality Considerations

Equality duty

Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to -

- a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services. Our providers will be made aware of their contractual requirements in regards to equality legislation.

The extension projects provide suitable facilities for the diverse needs of the children attending St. Peter's Primary School. The Sensory Room will allow for the school to provide effective intervention for pupils with a

	variety of conditions including but not limited to ADHA, autism and sensory associated conditions.
Highlight any associated risks/finance/legal/considerations:	<ul style="list-style-type: none"> • Cost variation – Project has an assigned budget which it cannot exceed. • Unforeseen events/costs – Potential unknown or unforeseen costs could lead to overspend.
Details of any alternative options considered and rejected:	<p>Not to fund.</p> <p>This option is not recommended.</p> <p>Alternative projects were considered in conjunction with the school however this project was determined to be the best use of available funds.</p>
Details of any declarations of interest made:	None declared.

Date: 11 January 2023

Print Name: Andrew Lovegrove